

CM/ECF Participant's Guide

JUDGE/TRUSTEE ASSIGNMENT

Updated 07/02/2008

This process shows the steps and screens required for an external user to assign the Judge and Trustee.

Note: When filing a case that applies to Assignment of Refiled, Related, or Simultaneously Pending Cases, Local Rule 2081-2, skip to Step 4.

STEP 1 - Click on the Bankruptcy hyperlink on the CM/ECF Main Menu Bar.

STEP 2 - The BANKRUPTCY EVENTS screen displays.

- Click on Judge/Trustee Assignment hyperlink.
- For further information on each of these categories, click the (Help) icon.

STEP 3 - The 341 JUDGE AND TRUSTEE screen displays.

- This may take a few minutes...please be patient.

341 Judge And Trustee

Case	Case Title	Chapter	341 Meeting	Judge Name	Trustee Name
08-500	Joe Debtor	7	Notice of Chapter 7 Bankruptcy Case Meeting of Creditors, Deadlines and Notice of Appointment of Interim Trustee Randy A. Skinner as Transmitted to the BNC for Service. 341(a) meeting to be held on 07/03/2008 at 09:30 AM at Spartanburg. Last day to oppose discharge or dischargeability is 09/05/2008.	Waites, John E.	Bill Trustee

STEP 4 - Assignment of Refiled, Related, or Simultaneously Pending Cases, Local Rule 2081-2.

At the time of entering the case, do not run the Judge/Trustee assignment.

The existence of refiled, related, or simultaneously pending cases shall be evidenced by a certification by the attorney for the debtor, or debtor appearing pro se (refer to the forms section of the court's website) or link to Exhibit A – Certification of Related Cases and Exhibit B – Certification Regarding Refiled Cases). The certification shall be submitted to the Court simultaneously with the filing of the refiled or related cases, or filing of a case by the same debtor that is already pending, the purpose of which is to further the Court's policy that such cases should be assigned to the same judge.